

Amul Careers 2023 – Amul Jobs – Clerk Post

Job Location

Bengaluru, Karnataka, India
Remote work from: India

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Base Salary

Rs. 10,000 - Rs. 13,000

Qualifications

12th, Graduate

Employment Type

Full-time

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Description

Amul Recruitment 2023

The clerk is an entry-level position responsible for performing a variety of general office tasks.

Amul Jobs Near Me

Responsibilities:-

- Preparing correspondence, including letters, memos, and email
- Maintaining manuals and files
- Ordering and stocking supplies

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Amul Jobs Near Me

Requirements

- Strong writing and communication skills
- Basic knowledge of Microsoft Office Suite

Hiring organization

Amul

Date posted

March 16, 2023

Valid through

31.12.2025

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Important Links

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