

## Amul Recruitment 2023 – Private Jobs – Marketing Coordinator Post

**Hiring organization**  
Amul

### Job Location

India  
Remote work from: IND

**Date posted**  
September 14, 2023

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**Valid through**  
31.12.2023

### Base Salary

Rs. 10,000 - Rs. 14,000

APPLY NOW

### Qualifications

12th pass/Graduate.

### Employment Type

Full-time

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### Description

## Amul Recruitment 2023

The Marketing Coordinator is responsible for supporting the Marketing team at Amul by providing administrative and logistical support. This position requires strong organizational and communication skills, as well as the ability to work independently and as part of a team.

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## Amul Jobs Near Me

### Responsibilities:

- Manage the Marketing team's calendar and schedule appointments
- Prepare and distribute meeting agendas and materials
- Take and transcribe meeting notes
- Handle correspondence and manage email
- Coordinate travel arrangements
- Assist with special projects and assignments

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### Skills:

- Strong organizational and communication skills

- Excellent interpersonal skills
- Ability to work independently and as part of a team
- Ability to use Microsoft Office Suite and other relevant software

### Important Links

### Find the Link in [Apply Now](#) Button

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