

Axis Bank Recruitment 2023 – Bank Jobs – Payroll Clerk Post

Hiring organization

Axis Bank

Job Location

Bengaluru, Karnataka, India
Remote work from: India

Date posted

December 30, 2022

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Valid through

30.06.2023

Base Salary

Rs. 18,000 - Rs. 26,000

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

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Description

Axis Bank Jobs For Freshers

Payroll Clerk job notification has been published in Axis Bank.

A Payroll Clerk is a professional responsible for preparing, processing and managing employee payrolls. This includes tasks such as calculating wages, maintaining records and providing accurate financial reports. As a Payroll Clerk, it is your duty to ensure that employees are paid accurately and on time. Additionally, you are responsible for ensuring that all employee deductions, such as taxes, benefits and garnishments, are accurate and up to date.

Jobs Near Me

You will also be responsible for creating payroll reports and answering inquiries from employees regarding their payroll information. Finally, you may be tasked with ensuring that all payroll taxes are paid in a timely manner. In order to be successful in this role, you must possess excellent organizational and communication skills and have a keen attention to detail.

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Axis Bank Careers

A payroll clerk is an important part of any business, large or small. Being a payroll

clerk offers many benefits, both professionally and personally. Professionally, payroll clerks are responsible for accurately calculating employee wages and tax deductions, issuing payments, and maintaining records. This requires a great deal of attention to detail and strong organizational skills, both of which are valuable skills to have in the working world. Furthermore, payroll clerks must also stay up-to-date on any relevant changes in tax law, so they can ensure compliance.

Important Links

Find the Link in [Apply Now](#) Button

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