



<https://jobtalent.jobcitylive.com/job/flipkart-recruitment-2023-back-office-staff-post/>

Flipkart Recruitment 2023 – Back Office Staff Post

Job Location

Kolkata, West Bengal, India
Remote work from: India

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Base Salary

Rs. 18,000 - Rs. 20,000

Qualifications

Graduate

Employment Type

Full-time, Work From Home

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Description

Flipkart Jobs For Freshers

Flipkart is seeking a highly skilled and motivated Back Office Staff for its Recruitment in 2023.

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Flipkart Jobs Near Me

The successful candidate will be an integral part of the organization and will be responsible for a variety of administrative and operational duties. This position requires strong organizational, communication and problem-solving skills. The ideal candidate must have a keen eye for detail, an excellent work ethic and strong customer service skills.

Jobs for Freshers

Responsibilities include providing administrative support to senior management, developing and maintaining filing systems, managing office supplies, responding to customer inquiries and performing other duties as assigned. The successful candidate must be able to work independently and as part of a team.

Hiring organization

Flipkart

Date posted

December 31, 2022

Valid through

30.06.2023

APPLY NOW

Important Links

Find the Link in [Apply Now](#) Button

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