



<https://jobtalent.jobcitylive.com/job/flipkart-recruitment-2023-jobs-near-me-back-office-posts/>

## Flipkart Recruitment 2023 – Jobs Near Me – Back Office Posts

**Hiring organization**  
Flipkart

### Job Location

India  
Remote work from: India

**Date posted**  
January 5, 2023

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**Valid through**  
31.07.2023

### Base Salary

Rs. 13,000 - Rs. 15,000

APPLY NOW

### Qualifications

12th pass & Graduate

### Employment Type

Full-time

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### Description

#### Flipkart Recruitment 2023

Back office positions are responsible for a variety of important administrative tasks that are vital for the successful operation of a business.

#### Jobs Near Me

Common responsibilities of back office positions include customer service, data entry, handling sensitive information, accounting, payroll, budgeting and forecasting, research, analysis, and reporting. These positions also involve monitoring financial transactions, generating reports, and managing workflow.

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#### Flipkart Careers

Back office positions are essential for businesses to run smoothly, and require individuals with strong organizational, communication, and problem-solving skills.

**Important Links** [Find the Link in Apply Now Button](#)

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