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Flipkart Recruitment 2023 - Jobs Near Me - Data Entry Executive Post

Job Location

Kolkata, West Bengal, India Remote work from: India

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Base Salary

Rs. 18,000 - Rs. 20,000

Qualifications

Graduate

Employment Type

Full-time

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Description

Flipkart Recruitment 2023

A Data Entry Executive is a professional responsible for ensuring the accuracy of data entered into a computer system or database.

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Flipkart Jobs Near Me

They must be highly detail-oriented, have excellent computer skills, and be able to work quickly and accurately. Specific duties include entering data into computer programs, verifying information and correcting data, archiving records, and maintaining records of data entry activities.

Jobs for Freshers

The Data Entry Executive must also follow strict confidentiality rules and ensure the accuracy of all data entered into a system. In addition, they must keep up to date on the latest changes to data entry procedures and be able to troubleshoot any issues that arise.

Hiring organization

Flipkart

Date posted January 5, 2023

Valid through 31.12.2025

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