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HCL Careers 2023 – All India Jobs – Payroll Clerk Posts

Hiring organization
HCL

Job Location

India
Remote work from: India

Date posted
May 8, 2023

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Valid through
31.12.2023

Base Salary

Rs. 12,000 - Rs. 16,000

APPLY NOW

Qualifications

12th, Graduate

Employment Type

Full-time

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Description

HCL Tech Jobs 2023

The Payroll Clerk is responsible for all aspects of payroll, including preparing and issuing paychecks, maintaining employee records, and calculating and submitting payroll taxes.

HCL Jobs For Freshers

Responsibilities:

- Maintain employee records, including files and databases
- Prepare and issue paychecks
- Calculate and submit payroll taxes

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Jobs Near Me

Skills:

-Strong attention to detail

Ability to work efficiently in a fast-paced environment

Important Links Find the Link in [Apply Now](#) Button

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