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HCL Careers 2023 - All India Jobs - Payroll Clerk Posts

Job Location

India

Remote work from: India

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Base Salary

Rs. 12,000 - Rs. 16,000

Qualifications

12th, Graduate

Employment Type

Full-time

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Description

HCL Tech Jobs 2023

The Payroll Clerk is responsible for all aspects of payroll, including preparing and issuing paychecks, maintaining employee records, and calculating and submitting payroll taxes.

HCL Jobs For Freshers

Responsibilities:

- -Maintain employee records, including files and databases
- -Prepare and issue paychecks
- -Calculate and submit payroll taxes

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Jobs Near Me

Skills:

Hiring organization

HCL

Date posted

May 8, 2023

Valid through

31.12.2023

APPLY NOW

-Strong attention to detail

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