

HDFC Bank Careers 2023 – Bank Jobs – File Clerk Job

Job Location

Mumbai, Maharashtra, India
Remote work from: India

(adsbygoogle = window.adsbygoogle || []).push({});

Base Salary

Rs. 11,000 - Rs. 18,000

Qualifications

Graduate

Employment Type

Full-time

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});

Description

HDFC Bank Recruitment 2023

The File Clerk is responsible for organizing and maintaining physical files and electronic files, retrieving files as needed, and preparing files for scanning.

Jobs Near Me

Responsibilities:

- Organize and maintain physical files
- Organize and maintain electronic files
- Retrieve files as needed

(adsbygoogle = window.adsbygoogle || []).push({});

HDFC Bank Careers

Skills:

Ability to stay organized in a fast-paced environment

Important Links [Find the Link in Apply Now Button](#)

(adsbygoogle = window.adsbygoogle || []).push({});

Hiring organization

HDFC Bank

Date posted

March 10, 2023

Valid through

31.12.2025

APPLY NOW