

## HDFC Bank Careers 2023 – Bank Jobs – File Clerk Job

### Job Location

Mumbai, Maharashtra, India  
Remote work from: India

(adsbygoogle = window.adsbygoogle || []).push({});

### Base Salary

Rs. 11,000 - Rs. 18,000

### Qualifications

Graduate

### Employment Type

Full-time

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});

### Description

## HDFC Bank Recruitment 2023

The File Clerk is responsible for organizing and maintaining physical files and electronic files, retrieving files as needed, and preparing files for scanning.

### Jobs Near Me

#### Responsibilities:

- Organize and maintain physical files
- Organize and maintain electronic files
- Retrieve files as needed

(adsbygoogle = window.adsbygoogle || []).push({});

**HDFC Bank Careers**

#### Skills:

Ability to stay organized in a fast-paced environment

**Important Links** [Find the Link in Apply Now Button](#)

(adsbygoogle = window.adsbygoogle || []).push({});

### Hiring organization

HDFC Bank

### Date posted

March 10, 2023

### Valid through

31.12.2025

APPLY NOW