# HDFC Bank Careers 2023 - Freshers Jobs - Clerk Posts

#### Job Location

Mumbai, Maharashtra, India Remote work from: India

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#### **Base Salary**

Rs. 11,000 - Rs. 17,000

#### Qualifications

Graduate

## **Employment Type**

Full-time

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# **Description**

# **HDFC Bank Recruitment 2023**

The Clerk will provide clerical and administrative support to the Registry Manager.

#### **Jobs Near Me**

#### Responsibilities:

- · Prepare legal documents for filing with the court registry
- Maintain accurate and up-to-date files
- · Data entry

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**HDFC Bank Careers** 

Skills:

# THE TIME TO A POINT Skills, including experience with Microsofa Office Suite Button

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## Hiring organization

**HDFC Bank** 

#### Date posted

February 11, 2023

# Valid through

31.12.2025

**APPLY NOW**