# HDFC Bank Jobs 2023 - Bank Jobs - Front Office Posts

#### Job Location

Mumbai, Maharashtra, India Remote work from: India

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#### **Base Salary**

Rs. 10,000 - Rs. 20,000

#### Qualifications

12th, Graduate

#### **Employment Type**

Full-time

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#### **Description**

#### **HDFC Bank Recruitment 2023**

The front office staff is responsible for greeting and welcoming clients and guests to the company.

#### **Jobs Near Me**

#### Responsibilities:

Greet clients and guests as they enter the company

Answer phones and direct calls to the appropriate person

Handle customer inquiries

Provide customer service

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**HDFC Bank Careers** 

Skills:

High school diploma

### Hiring organization

**HDFC Bank** 

#### Date posted

February 4, 2023

#### Valid through

31.12.2025

**APPLY NOW** 

Familiarity with office equipment and software

## Find the Link in Apply Now Button

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