

## HDFC Bank Recruitment 2023 – Freshers Jobs – Payroll Clerk Post

**Hiring organization**  
HDFC Bank

### Job Location

Mumbai, Maharashtra, India  
Remote work from: India

### Date posted

February 25, 2023

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### Valid through

31.12.2025

### Base Salary

Rs. 15,000 - Rs. 20,000

APPLY NOW

### Qualifications

12th, Graduate

### Employment Type

Full-time

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### Description

## HDFC Bank Recruitment 2023

The Payroll Clerk position is responsible for the accurate and timely processing of all company payrolls.

### Jobs Near Me

#### Responsibilities:

- Process Payroll
- Prepare Records for Federal and State Audits
- Work with Management on resolving any discrepancies
- Maintain Employee Files and Records

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#### HDFC Bank Careers

#### Skills:

- Familiarity with computerized payroll systems

Knowledge of Microsoft Office Suite

**Important Links** **Find the Link in [Apply Now](#) Button**

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