

HDFC Bank Recruitment 2023 – Freshers Jobs – Payroll Clerk Post

Hiring organization
HDFC Bank

Job Location

Mumbai, Maharashtra, India
Remote work from: India

Date posted

February 25, 2023

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Valid through

31.12.2025

Base Salary

Rs. 15,000 - Rs. 20,000

APPLY NOW

Qualifications

12th, Graduate

Employment Type

Full-time

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Description

HDFC Bank Recruitment 2023

The Payroll Clerk position is responsible for the accurate and timely processing of all company payrolls.

Jobs Near Me

Responsibilities:

- Process Payroll
- Prepare Records for Federal and State Audits
- Work with Management on resolving any discrepancies
- Maintain Employee Files and Records

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HDFC Bank Careers

Skills:

- Familiarity with computerized payroll systems

Knowledge of Microsoft Office Suite

Important Links Find the Link in [Apply Now](#) Button

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