HDFC Bank Recruitment 2023 - HDFC Bank Jobs -Clerk Post

Job Location Mumbai, Maharashtra, India Remote work from: India

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Base Salary Rs. 11,000 - Rs. 17,000

Qualifications

12th Pass / Graduate

Hiring organization HDFC Bank

Date posted February 25, 2023

Valid through 31.12.2025

APPLY NOW

Employment Type

Full-time

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Description

HDFC Bank Recruitment 2023

The Clerk will provide clerical and administrative support to the Registry Manager.

Jobs Near Me

Responsibilities:

- Prepare legal documents for filing with the court registry
- · Maintain accurate and up-to-date files
- Data entry

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HDFC Bank Careers

Skills:

Insters approximater skills, including experience with Microsoft Office Suite Button

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