

## HDFC Bank Recruitment 2023 – Payroll Clerk

### Job Location

Maharashtra, India  
Remote work from: India

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### Base Salary

Rs. 20,000 - Rs. 22,000

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

## HDFC Bank Recruitment 2023

A Payroll Clerk is responsible for a variety of tasks associated with maintaining employee payroll records and processing payroll payments.

### Jobs Near Me

This includes verifying hours worked and calculating wages, deductions, and taxes, issuing paychecks and preparing payroll reports. The Payroll Clerk must also ensure compliance with all relevant payroll laws and regulations. They must be familiar with payroll processing software and have strong organizational, communication and problem-solving skills.

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### HDFC Bank Careers

In addition, they must be detail oriented and able to work with a high degree of accuracy. The Payroll Clerk must have the ability to maintain confidentiality and discretion when dealing with sensitive employee information.

**Important Links** [Find the Link in Apply Now Button](#)

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### Hiring organization

HDFC Bank

### Date posted

December 31, 2022

### Valid through

30.06.2023

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