

Hindustan Copper Recruitment 2023 – Apply Now – Office Executive Posts

Hiring organization
Hindustan Copper

Job Location

Bengaluru, Karnataka, India
Remote work from: India

Date posted
February 25, 2023

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Valid through
31.12.2025

Base Salary

Rs. 10,000 - Rs. 15,000

APPLY NOW

Qualifications

12th, Graduate

Employment Type

Full-time

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Description

Hindustan Copper Recruitment 2023

The office executive is responsible for the day-to-day operations of the office.

Jobs Near Me

-Answer and direct phone calls

-Greet visitors

-Order and stock office supplies

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Hindustan Copper Careers

Skills:

Excellent communication and organization skills

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