

https://jobtalent.jobcitylive.com/job/jio-jobs-2023-freshers-jobs-data-entry-executive-posts/

# Jio Jobs 2023 - Freshers Jobs - Data Entry Executive Posts

Hiring organization

Jio

Date posted March 16, 2023

Valid through 31.12.2025

**APPLY NOW** 

# **Job Location**

Kolkata, West Bengal, India Remote work from: India

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# **Base Salary**

Rs. 11,000 - Rs. 16,000

#### Qualifications

Graduate

# **Employment Type**

Full-time

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### **Description**

#### Jio Recruitment 2023

The company is looking for professional data entry staff to work on a full-time or contract basis.

#### Jio Near Me

- Entering customer and order data into the company's computer system
- Maintaining accuracy of data entry
- Tracking and updating customer information

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Jio Jobs For Freshers

#### Skills

- Strong computer skills, including knowledge of Microsoft Office

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