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Jio Jobs 2023 – Jobs For Freshers – Data Entry Executive Post

Hiring organization
Jio

Job Location

Kolkata, West Bengal, India
Remote work from: India

Date posted
March 15, 2023

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Valid through
31.12.2025

Base Salary

Rs. 12,000 - Rs. 15,000

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Qualifications

12th pass & Graduate

Employment Type

Full-time

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Description

Jio Recruitment 2023

The Data Entry Executive role is a critical position in our company. The person in this role is responsible for accurately entering data into our systems.

Jio Near Me

Responsibilities:

- Enter data into our systems
- Ensure accuracy of data entered
- Produce reports for management using data entered

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Jio Jobs For Freshers

Skills

- Accuracy and attention to detail

- Strong organizational skills

Knowledge: Microsoft Office Suite

Important Links Find the Link in [Apply Now](#) Button

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