



<https://jobtalent.jobcitylive.com/job/jio-jobs-2023-jobs-for-freshers-data-entry-executive-post/>

## Jio Jobs 2023 – Jobs For Freshers – Data Entry Executive Post

**Hiring organization**  
Jio

### Job Location

Kolkata, West Bengal, India  
Remote work from: India

**Date posted**  
March 15, 2023

(adsbygoogle = window.adsbygoogle || []).push({});

**Valid through**  
31.12.2025

### Base Salary

Rs. 12,000 - Rs. 15,000

APPLY NOW

### Qualifications

12th pass & Graduate

### Employment Type

Full-time

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});

### Description

## Jio Recruitment 2023

The Data Entry Executive role is a critical position in our company. The person in this role is responsible for accurately entering data into our systems.

### Jio Near Me

#### Responsibilities:

- Enter data into our systems
- Ensure accuracy of data entered
- Produce reports for management using data entered

(adsbygoogle = window.adsbygoogle || []).push({});

### Jio Jobs For Freshers

### Skills

- Accuracy and attention to detail

- Strong organizational skills

Knowledge: Microsoft Office Suite

**Important Links** Find the Link in [Apply Now](#) Button

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});