



<https://jobtalent.jobcitylive.com/job/jio-recruitment-2023-jio-jobs-payroll-clerk-posts/>

Jio Recruitment 2023 – Jio Jobs – Payroll Clerk Posts

Job Location

Kolkata, West Bengal, India
Remote work from: India

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Base Salary

Rs. 10,000 - Rs. 16,000

Qualifications

12th pass & Graduate

Employment Type

Full-time

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Description

Jio Recruitment 2023

The payroll clerk is responsible for inputting employee hours and pay data into the payroll system.

Jio Near Me

-Prepare paychecks for distribution

-Reconcile payroll accounts

-Prepare tax reports

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Jio Jobs For Freshers

Skills

-Familiarity with Microsoft Excel

Hiring organization

Jio

Date posted

February 17, 2023

Valid through

31.12.2025

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Important Links

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