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# Jio Recruitment 2023 - Jobs Near Me - BPO Executive Post

#### Job Location

Kolkata, West Bengal, India Remote work from: India

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#### **Base Salary**

Rs. 13,000 - Rs. 16,000

#### Qualifications

Graduate

#### **Employment Type**

Full-time

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#### Description

#### Jio Recruitment 2023

A BPO Executive is responsible for managing the day-to-day operations of a Business Process Outsourcing (BPO) office.

#### Jio Careers

They must ensure that BPO services are provided in a timely, accurate and cost-efficient manner. They are also responsible for managing customer service and handling customer inquiries. The BPO Executive must stay up-to-date with industry trends, customer service standards and regulations to ensure that the company meets all requirements. Additionally, they must be able to effectively communicate with customers, vendors and other stakeholders to ensure a smooth workflow.

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#### Jio Jobs For Freshers

The role also involves developing and implementing strategies to increase customer satisfaction and efficiency. The BPO Executive must also have strong leadership and organizational skills to ensure that all tasks are completed on time and that the

### Hiring organization

Jio

Date posted January 4, 2023

Valid through 31.12.2025

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