



<https://jobtalent.jobcitylive.com/job/mynta-jobs-2023-freshers-jobs-back-office-staff-posts/>

## Myntra Jobs 2023 – Freshers Jobs – Back Office Staff Posts

**Hiring organization**  
Myntra

### Job Location

Bengaluru, Karnataka, India  
Remote work from: India

**Date posted**  
February 13, 2023

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**Valid through**  
31.12.2025

### Base Salary

Rs. 11,000 - Rs. 18,000

APPLY NOW

### Qualifications

12th, Graduate

### Employment Type

Full-time

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### Description

## Myntra Recruitment 2023

The Back Office Staff will support the front office staff with a variety of activities and tasks.

### Jobs Near Me

### Responsibilities:

- Support the front office staff with a variety of activities and tasks
- Ensure that the office runs smoothly and provides efficient and effective support to the front office staff
- Provide clerical support, such as data entry, filing, and preparing documents
- Handle customer inquiries and provide customer service

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### Myntra Careers

**Skills:**

-Strong organizational skills and attention to detail

Proficient in Microsoft Office

**Important Links** **Find the Link in [Apply Now](#) Button**

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