



<https://jobtalent.jobcitylive.com/job/myntra-recruitment-2023-back-office/>

## Myntra Recruitment 2023 – Back Office

### Job Location

Bengaluru, Karnataka, India  
Remote work from: India

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### Base Salary

Rs. 22,000 - Rs. 25,000

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

## Myntra Recruitment 2023

Back Office Employees are responsible for providing administrative and operational support to companies and organizations.

### Jobs Near Me

Typical job duties for Back Office Employees include data entry, processing customer orders and payments, managing databases, responding to customer inquiries, preparing and monitoring reports, and creating presentations. Additionally, Back Office Employees act as the liaison between departments and often have the responsibility of ensuring information is accurately gathered, analyzed, and reported.

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### Myntra Careers

They must possess excellent communication and problem-solving skills, have a strong attention to detail, and have experience with computers and various software

### Important Links

Find the Link in [Apply Now](#) Button

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### Hiring organization

Myntra

### Date posted

January 3, 2023

### Valid through

31.12.2025

APPLY NOW

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