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Myntra Recruitment 2023 - Myntra Jobs - Back Office Posts

Job Location

Bengaluru, Karnataka, India Remote work from: India

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Base Salary

Rs. 11,000 - Rs. 18,000

Qualifications

Graduate

Employment Type

Full-time

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Description

Myntra Recruitment 2023

The Back Office is responsible for providing effective and efficient back office support to the organization.

Jobs Near Me

Responsibilities

Prepare and submit financial reports

Provide administrative support

Provide excellent customer service to clients

Handle client inquiries and complaints

Organize and manage front office operations

Manage front office staff and daily activities

Hiring organization

Myntra

Date posted

January 31, 2023

Valid through

31.12.2025

APPLY NOW

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Myntra Careers
Skills:
High school diploma
At least 1 year of customer service experience
Strong communication and interpersonal skills
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