https://jobtalent.jobcitylive.com/job/myntra-recruitment-2023-myntra-jobs-back-office-posts/

Myntra Recruitment 2023 – Myntra Jobs – Back Office Posts

Hiring organization
Myntra

Job Location
Bengaluru, Karnataka, India
Remote work from: India

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Date posted
January 31, 2023

Valid through
31.12.2025

APPLY NOW

Base Salary
Rs. 11,000 - Rs. 18,000

Qualifications

Graduate

Employment Type
Full-time

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Description

Myntra Recruitment 2023

The Back Office is responsible for providing effective and efficient back office support to the organization.

Jobs Near Me

Responsibilities

Prepare and submit financial reports

Provide administrative support

Provide excellent customer service to clients

Handle client inquiries and complaints

Organize and manage front office operations

Manage front office staff and daily activities

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Myntra Careers

Skills:

High school diploma

At least 1 year of customer service experience

Strong communication and interpersonal skills

Must be able to work under pressure

Important Links

Find the Link in [Apply Now](#) **Button**

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