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SBI Recruitment 2023 – Jobs For Freshers – Clerk Post

Job Location

Bengaluru, Karnataka, India
Remote work from: India

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Base Salary

Rs. 14,000 - Rs. 16,000

Qualifications

Graduate

Employment Type

Full-time

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Description

SBI Recruitment 2023

The Clerk is responsible for providing support to the department by handling clerical and administrative tasks.

Jobs Near Me

Responsibilities:

- Handling correspondence
- Maintaining files
- Perform data entry and maintain databases

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SBI Careers

Skills:

- At least 2 years of experience in a clerical or administrative role
- 1-3 years of office experience, preferably in a clerical or customer service

Hiring organization

SBI

Date posted

February 2, 2023

Valid through

30.06.2023

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Important Links

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